

FEDERAL LABOR RELATIONS AUTHORITY

OFFICE OF THE GENERAL COUNSEL

LITIGATION MANUAL

(revised July 2000)

FOREWORD

This is the first revision of the Litigation Manual that issued in March 1998. It provides comprehensive guidance to Office of the General Counsel Trial Attorneys in prosecuting unfair labor practice cases. The Manual covers each aspect of the trial process--from the issuance of a complaint and notice of hearing to the Authority's decision and order. Where appropriate, it refers to OGC Policy and relevant case law, and contains many examples of litigation techniques, both in the body of the Manual and in the Attachments section of the Manual, that will help the Trial Attorney in developing a litigation strategy. The Manual is divided into two binders. Binder I contains the substantive litigation guidelines. Binder II contains the Litigation Manual ATTACHMENTS, which is a compilation of forms, policies, OGC Guidances, or models relating to subject matter covered in Binder I.

The Revised Manual contains the following revisions/additions: (1) incorporation of a Reference section at the back of Binder II containing the Statute, Back Pay Act and Authority's Regulations; (2) new or revised Attachments concerning recent OGC Guidance or models of litigation documents and forms; (3) a new page numbering system that allows for the replacement and/or insertion of supplemental material; (4) a new Chapter on Attorney Fees; and (5) recent case citations.

The Litigation Manual will be revised/supplemented on an annual basis. It is also available electronically by clicking on the Office of the General Counsel's site on the opening page menu at the FLRA's web site at www.flra.gov.

Joseph Swerdzewski
General Counsel

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