

Appendix A: Required Inventory Data Elements

	<i>Phase I - FY10 Inventory</i>	<i>Phase II - FY11 inventory</i>
(A) A description of the services purchased by the executive agency	✓	✓
(B) A description of the role the services played in achieving agency objectives.		✓
(C) The organizational component of the executive agency administering the contract, and the organizational component of the agency whose requirements are being met through contractor performance of the service.	✓	✓
(D) The total dollar amount obligated for services under the contract and the funding source for the contract.	✓	✓
(E) The total dollar amount invoiced for services under the contract.		✓
(F) The contract type and date of award.	✓	✓
(G) The name of the contractor and place of performance.	✓	✓
(H) The number and work location of contractor employees, expressed as full-time equivalents for direct labor, compensated under the contract.		✓
(I) Whether the contract is a personal services contract.	✓	✓
(J) Whether the contract was awarded on a noncompetitive basis, regardless of date of award.	✓	✓

Appendix B: Standard Inventory Format

PSC	Product or Service Code (PSC) Description	Contracting Agency	Contracting Department	Funding Agency	Place of Performance City	State	Country	Date Started	Extent Completed	Fair Opportunity/ Limited Sources	Type of Contract	Description of Requirement	Vendor Name	Action Obligation	PIID	Referenced IDV	DUINS Number
R707	Mgmt Svcs/Contract Support	FLEA	FLEA	5400 (Washington 5400) (Washington)	DC	US	US	7/1/2008 (NOT COMPLETED (9/01))			TIME AND MATERIALS	Contract & Procurement Support & IT Support	Capital Computers VMD Systems Integrators	1208.120.87 FLEA-473 8777344.07 FLEA-473	17182786	17182481	
R499	Other Prof. Svcs	FLEA	FLEA	5400 (Washington 5400) (Washington)	DC	US	US	5/15/2008 (NOT COMPLETED (9/01))			TIME AND MATERIALS	Contract & Procurement Support & IT Support	Capital Computers VMD Systems Integrators	1208.120.87 FLEA-473 8777344.07 FLEA-473	17182786	17182481	

Appendix C: Standard Inventory Summary Format

Contract Type Analysis (as % of PSC obligations)	Competition Analysis (as % of PSC obligations)	Time of Obligation Analysis (as % of PSC obligations)	Small Business Analysis (as % of PSC obligations)
Fixed Price	Available for Competition	Q1	Small Business
Cost	Not Available for Competition	Q2	SPB
T&M/L	Other	Q3	601 Program
H	Completed	Q4	VOSB
Other	Not Completed		SVOSB
Comp	Not Completed		
Not Completed	Not Completed		
Special Interest Functions			
R707 Mgmt Svcs/Contract	X		100%
R499 Other Prof. Svcs	X		100%